



		<b>Policy/Procedure Name:</b>	<b>Smoke-Free Grounds Enforcement</b>
<b>Manual:</b>	Administration	<b>Number:</b>	
<b>Section:</b>	General Administration	<b>Effective Date:</b>	01 Jun 2016
<b>Pages:</b>	1 of 3	<b>Revision Date:</b>	09 Oct 2020

**Purpose**

The Smoke-Free Grounds Progressive Enforcement Policy & Procedure supports staff and care providers in adhering to smoke-free grounds compliance at MAHC.

**Scope**

In partnership with the Simcoe Muskoka District Health Unit (the health unit), Muskoka Algonquin Healthcare (MAHC) supports the legislative requirement under the Smoke-Free Ontario Act (SFOA) that hospital grounds are smoke free.

**Policy Statement**

The enforcement expectation for Smoke-Free Ontario Act compliance at MAHC hospitals is a positive and healthy change, reinforced by smoke-free signs and supportive and informative discussions with the public.

**Procedure**

1. All staff and volunteers are encouraged to politely remind persons smoking on hospital property of the law.
2. Effective June 2, 2016, tobacco enforcement officers when conducting routine inspections at MAHC hospitals may issue warnings, tickets or court summons to visitors, patients and staff and will provide a copy to the hospital. Tobacco enforcement officers use their discretion at all times as to the nature of the offence and defendant.
3. Hospital staff can report non-compliance with the SFOA by completing the *MAHC Hospitals Witness Report for Smoking Violations* (Appendix A). The form requires you to report the offender’s name. This can be achieved by politely asking the offender for their name. Completed forms can be emailed to the Chief Executive, Diagnostics, Ambulatory & Planning for review and follow-up with the health unit. The health unit will make the determination whether to issue a warning or issue a ticket. The *MAHC Hospitals Witness Report for Smoking Violations* should only be completed when an individual is persistent in their non-compliance with the SFOA.
4. If you feel a situation is escalating or your personal safety is threatened, call a Code White immediately, contact OPP and/or MAHC Security as required.

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**Fines**

The fines for smoking on hospital property are enforced by health unit tobacco enforcement officers.

**Cross Reference**

- MAHC Smoke-Free Grounds Policy & Procedure
- MAHC Smoking Cessation for Admitted Patients Policy & Procedure
- MAHC Smudging Ceremony Policy & Procedure

**Notes**

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**References / Relevant Legislation**

Not applicable

**Appendices**

Appendix A – MAHC Hospitals Witness Report for Smoking Violations

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