



## POLICY AND PROCEDURE

SUBJECT:	<b>BASIC LIFE SUPPORT</b>	POLICY NO.	100.02
DEPARTMENT:	<b>ECG, NURSING, RESPIRATORY THERAPY,</b>	DATE APPROVED:	1984 04 02
		SIGNATURE:	« ORIGINAL SIGNED »
ISSUED BY:	ADMINISTRATION	REVISED:	98 05; 2007 05; 2008 12; 2010 06 2018-06-15
		REVIEWED:	2011 05 16

### POLICY

To ensure staff are trained in Basic Life Support (BLS) every 2 years.

1. Basic Life Support (BLS) is a condition of employment at the West Nipissing General Hospital for
  - Registered Nurses and RN (EC)
  - Registered Practical Nurses
  - Personal Support Workers
  - Allied health professionals working in Respiratory Therapy, ECG
2. New employees must present with their Basic Life Support certification upon employment.
3. It is the personal responsibility of these employees to maintain these standards.
4. Proof of biannual re-certification must be provided to the Human Resources Department.
5. WNGH will offer BLS courses to meet organizational needs and schedule of course dates will be posted.
6. Employees will be remunerated for (3) three hours for taking the course.
7. Employees must provide at least 48 hours notice if they need to cancel the scheduled class. If proper notification is not given, the employee will be responsible to re-schedule at their own expense.
8. Casual employees will require authorization from their coordinators before registering for a class. It is expected that the primary employer will provide Basic Life Support (BLS) recertification.