



**QUINTE HEALTHCARE CORPORATION**

Disclaimer: Any printed copy of this policy is only as accurate as of the date it was printed: it may not reflect subsequent revisions. Refer to the electronic version of the policy on the Intranet under the Policy and Procedure Manual for the most current policy.

**Telemedicine – Clinical Protocols Policy**

<b>Title: Telemedicine – Clinical Protocols Policy</b>		<b>Policy No:</b>	<b>10.01</b>
		<b>Original Issue Date:</b>	June 2009
<b>Manual:</b>	<b>Telemedicine</b>	<b>Last Review/Revision Date:</b>	March 2016 (reviewed)
<b>Department:</b>	<b>Corporate</b>	<b>Policy Lead:</b>	Telemedicine Coordinator
<b>Approved By:</b>	<b>Nursing Practice Committee</b>		

**1. POLICY**

To ensure telemedicine consultations are conducted according to Quinte Healthcare Corporation (QHC) standards and clear guidelines are available for the consultation. Clinical protocols will be developed in accordance with the Telemedicine Clinical Protocol Template (see Appendix A).

**2. PURPOSE**

Telemedicine consultations will occur according to a clinical protocol in order to promote best practice and to meet the needs of the clinical service, the health care providers and the patient populations to assure optimal interactions.

**3. PROCEDURE**

Clinical protocols will be developed in order to properly prepare for and conduct a telemedicine clinical event. When developing clinical protocols, consideration will be given to the following:

- Referral and scheduling process
- Physician Credentialing (as required)

- Patient assessment requirements
- Patient documentation requirements
- Management of follow-up recommendations
- Steps specific to the telemedicine environment (room preparation, presenting the patient to the consultant)
- Roles and responsibilities of team members
- Human resource requirements
- Storage of Records

## **APPENDICES AND REFERENCES**

---

**Appendices:** Appendix A – Telemedicine Clinical Protocols Template

**References:**

Ontario Telemedicine Network (n.d.). *Guidelines: Clinical Protocols*.  
Available from [www.otn.ca/en/members/resource-library](http://www.otn.ca/en/members/resource-library)