POLICY STATEMENT

The discharging unit/hospital will manage the process to loan patients/families equipment that is not accessible from any other source if it will facilitate a timely discharge of the patient from hospital. The patient and/or POA accepts full responsibility and liability for the transportation and timely return of the equipment in its original condition and assumes costs for any repairs, damage or loss of the device during the lending period.

APPLICATION

This policy applies to all GBHS staff, physicians and volunteers.

PROCEDURE

1. Staff member identifies the patient need for the device to facilitate discharge. Note: Voyageur provides wheelchairs for patients transfers between hospitals or to patients home, unless equipment is highly specialized.
2. The lending unit is responsible for completing the Wheelchair/Walker Loan Agreement (Form # misc-85). Two copies are needed. One goes with the equipment (patient); the second is retained by the physio team of the discharging unit/hospital.
3. Both parties hold a copy of this form until the device is returned in its original condition.
4. The PTA/OTA completes an Easynet requisition upon return of the equipment and Engineering performs their inspection/cleaning before returning to the GBHS patient care unit.

Examples of devices that are typically lent:

* Wheelchair
* Standard or rollator walker